



CCB Review

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A NEWSLETTER FOR CERTIFIED COMPLIANCE PROFESSIONALS

QUESTIONS? CCB@COMPLIANCECERTIFICATION.ORG

What's the difference between renewing a CCB Certification and renewing a SCCE/HCCA Membership? A question important enough to land on the cover!

Let's start where any good certifying organization should start, with the facts and figures. As of mid-June 2016, there were over 10,900 Health Care Compliance Association (HCCA)[®] members and over 5,700 Society of Corporate Compliance & Ethics (SCCE)[®] members. As for the Compliance Certification Board (CCB)[®] certification holders, there are now over 9,100 actively certified individuals. Now that we have the figures, let's get to the facts and answer that important question,

“What are the differences between renewing your CCB certification and renewing a SCCE/HCCA membership?”

First, the most important item to note is that renewal of an SCCE/ HCCA membership and renewal of an individual's CCB certification are separate.

SCCE/HCCA membership is open to anyone who is interested in compliance. Membership includes a subscription to the association's member magazine, which is published each month in print and digital formats. Members also receive savings on all of the association's conferences and web conferences, which, in turn, provides savings on earning CEUs towards maintaining your certification. As a member you can also save \$100 on certification renewals. Plus, there are savings on products, including items for the annual Corporate Compliance and Ethics Week. Renewing membership only requires the payment of an annual membership fee.

While obtaining a CCB certification may be a helpful or even necessary step for those individuals seeking a direct compliance position or looking to demonstrate their compliance skills, not all individuals are eligible sit for an exam nor is it relevant to everyone. Every individual must assess whether seeking certification is right for them. Membership on the other hand is open to everyone and offers benefits for all levels of compliance experience. The compliance-related news, articles, and trainings offered are great for someone who might

simply be seeking career development. Or the Compliance Liaison looking for compliance articles to share with their staff, the board member wanting to do their due diligence, or the HIPAA privacy officer, chief compliance officer, or auditor wanting to keep updated on best practices and new standards or rules.

Certification renewal deals with keeping your CCB certification valid. When it comes to CCB certification,

renewal occurs every two years (opposed to membership annual renewal). Also, certification renewal is only applicable to those individuals, member of SCCE/HCCA or not, who decided CCB certification was relevant to their experience and skillset

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and earned the credential to showcase their knowledge in the area. As you may recall, obtaining a certification involves earning and submitting the required continuing education, completing the exam application process and required attestations, and finally, passing the the exam. Maintaining the certification requires further continued demonstration of learning by earning 40 CCB CEUs of compliance-related education through participation (at least 20 of which must be “live” events or trainings) within each two-year renewal period that an individual intends to maintain the credential. Certification renewal also requires its own individual renewal payment once the CEU requirement is met (\$100 for SCCE/HCCA members/\$200 for non-members).

While membership certainly has a lot to offer the everyday compliance professional, expert in the field, or even the casual compliance enthusiast, renewing a SCCE/HCCA membership is separate from renewing a CCB certification and a very important difference to make note of, especially if you want to maintain the credential you worked so hard to earn!

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EDITOR-IN-CHIEF: Roy Snell, CEO
SCCE & HCCA, CHC, CCEP-F
888-277-4977, roy.snell@corporatecompliance.org

MANAGING EDITOR:
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CONTRIBUTOR:
Ashlee Griffin, ashlee.griffin@compliancecertification.org

DESIGN & LAYOUT:
Gary DeVaan, gary.devaan@corporatecompliance.org

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Reminders for the Actively Certified

Don't forget CCB certification holders have a 1-month grace period beyond their renewal month! For example, if your renewal period runs from August 1, 2016 to July 31, 2018, then your grace period is the period from Aug. 1, 2018 to Aug. 31, 2018. You do not need to contact CCB in order to use this one month grace period.

What if you need more than your one month grace period to earn and/or submit the CEUs required to maintain your certification? If additional time beyond your grace period is needed to earn CEUs, you may extend your renewal period by an additional 1 or 2 months by completing the Renewal Extension Request form, bit.ly/CCBrenewal, and paying the applicable monthly extension fee. For example, if your renewal period runs from August 1, 2016 to July 31, 2018, and your grace period runs from August 1, 2018 to August 31, 2018, you could

extend your renewal cycle a maximum of two more months to October 31, 2018. (A \$50 monthly extension fee applies.)

Individuals who need to use the grace or extension periods should note that their next renewal date will be less than 24 months away, and will still require accumulation of 40 CCB CEUs in that reduced period of time. The renewal extension is only available for certification holders' most recent active renewal period.

Using your grace period and the renewal extension allows you to extend your original certification end date for up to 3 months, but keep in mind, if all required CEUs are not received by CCB by your approved extended end date, your certification will lapse and retesting will be the only option to regain the certification.

Questions about extensions? Contact: ccb@compliancecertification.org

Earning CCB CEUs on a shoestring budget

Earning compliance-related continuing education can be costly, which is why CCB has so many different ways to earn credit and accepts compliance-related education from any organization. To see the variety of different types of credit CCB approves and how much each is worth, check out the next page of the CCB Review (Page 3)!

Certification Fun facts

- ▶ CCB now has over 9,100 individuals actively certified.
- ▶ More than 150 individuals earned the Certified in Healthcare Compliance (CHC)[®] certification in the month of April 2016 alone!
- ▶ CCB's testing facility has recently merged with another organization and is now known as "AMP, a PSI Business."

{ QUALIFYING CEU ACTIVITIES }

Earn Compliance Certification Board (CCB)[®] continuing education units for participating in the activities defined below. CEUs can be earned from any organization—not just from SCCE or HCCA.

See the appropriate CCB Candidate Handbook for information on how to submit CEUs to CCB.

METHOD	DETAILS	NO. OF CEUs EARNED	CONSIDERED "LIVE" TRAINING
Attend SCCE/HCCA events	SCCE/HCCA hosts more than 80 events annually.	1 per 50-minute hour	Yes
Attend events hosted by other organizations	Submit CEUs for any outside event that, at least in part, relates to compliance.	1 per 50-minute hour	Yes
	Submit university courses that, at least in part, relate to compliance	3 per 1 academic credit	Yes**
Guest commentate	Be a guest commentator on SCCE/HCCA's social network, <i>SCCenet/HCCAnet</i> , for one week.	2 per day or 10 total	No
Mentor and Network	Attend the SpeedMentoring and/or SpeedNetworking events at SCCE's Compliance & Ethics Institute or HCCA's Compliance Institute.	1.5 max	Yes
Participate in a live SCCE/HCCA web conference	Participate in SCCE/HCCA's live web conferences. SCCE/HCCA hosts numerous web conferences annually.	1.2 per 90-minutes	Yes
Participate in a live web conference hosted by another organization	Participate in any organization's web conference that, at least in part, relates to compliance.	1 per 50-minute hour	Yes
Participate in a recorded SCCE/HCCA web conference	Listen to an SCCE/HCCA recorded web conference.	1.2 per 90-minutes	No
Pass quizzes	<i>The Complete Compliance and Ethics Manual or Healthcare Compliance Professional's Manual</i>	10/12	No
	<i>Compliance 101</i> book	2	No
	<i>Monitoring & Auditing Practices for Effective Compliance</i> book	2	No
	Monthly <i>Compliance Today</i> or <i>Compliance & Ethics Professional</i> magazine (quizzes expire 12 months after issue date)	1 per issue	No
Present or teach on a compliance-related topic	Present at an SCCE/HCCA event or one hosted by another organization.	2 per presentation	Yes
	Teach a university course that, at least in part, relates to compliance	10 per university course	Yes
Publish an article or Blog post	Publish an article in SCCE's <i>Compliance & Ethics Professional</i> or HCCA's <i>Compliance Today</i> magazine or in any organization's educational publication. Publish a compliance related educational blog post (minimum 400 words).	2 per article	No
Read approved articles	The Report on Medicare Compliance (AIS), The Report on Research Compliance (AIS), or The Report on Patient Privacy (AIS)	1 per issue	No
*Self-study	Complete any self-study activity such as online training modules that relate to compliance. Self-study submissions require proof of duration from sponsor.	1 per 50-minute hour	No

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HCCA Qualifying CEU activities: <http://bit.ly/hccaCEUs>

SCCE Qualifying CEU activities: <http://bit.ly/scceCEUs>

**This list is a guideline, and may change at any time. CEU values or type may be adjusted once a CCB certification specialist has viewed submissions.





Compliance Certification Board®
6500 Barrie Road, Suite 250
Minneapolis, MN 55435
www.compliancecertification.org

Look inside for:

- ▶ What's the difference between renewing SCCE/HCCA membership and renewing a CCB certification
- ▶ How to use your certification grace and extension periods
- ▶ Different ways to earn CCB CEUs



CCB Certification

Frequently Asked Questions

What is “live” training?

For purposes of continuing education, the term “live” training is any training that was conducted in real-time and allows for presenter interaction. Examples of “live” training include a face-to-face conference or a real-time audio or web conference. When renewing your CHC, CCEP, CHPC, CCEP-I, or CHRC certification, at least 20 of the 40 CEUs required for renewal must come from “live” events or trainings.

Where can I find how many CCB CEUs I have?

You can view and easily track your CEUs online by going to www.hcca-info.org → My Account → My CEUs or www.corporatecompliance.org → My Account → My CEUs, based on the site you are registered on. You can also access any SCCE/HCCA Attendance Certificates on this page. You will need to log into your password-protected account in order to access your CEU transcript. You do not need to be an SCCE or HCCA member in order to access this information. If you do not remember your login or password for the website, call SCCE or HCCA at 952-988-0141 or 888-580-8373 for assistance. Be careful not to create a duplicate account as it will not have any of your certification information.